



16 South Main Street
Rutland, VT 05701
802-775-0356
info@chaffeeartcenter.org
chaffeeartcenter.org

2018 Annual Student Exhibition

MAY 4th - June 2nd, 2018

It is our pleasure to give young artists from dozens of Vermont schools the opportunity to see their artwork displayed in our professional gallery. This exhibition experiences VERY high attendance and your school's participation adds greatly to its success. Thank you for your involvement in this show.

2018 RULES FOR ENTRY

- Only work by students in grades K – 12 is eligible for this show. Vermont public, private, and home school groups are all encouraged to participate.
- Number of pieces to be displayed by each school:
 - Home school students 1 piece per student
 - Up to 100 students 8 pieces maximum
 - Up to 250 students 12 pieces maximum
 - Up to 500 students 16 pieces maximum
 - Over 500 students 20 pieces maximum

****Schools with more than one art teacher must adhere to the total number of students allowed for their school's size.**

- Exhibition Fee of \$60.00 per school or \$5.00 fee per participating Home School Student is due at drop off.
- No more than one piece per student. (This includes group projects.)
- A group or class may submit a group piece. We would appreciate an advance notice.
- Work must be original.
- Work may be in any medium. All 2-D work must be ready to hang. **All 2D work must be submitted with a hanging device.** Please be advised that the use of tape may not hold and if submitted as the hanging device, and pieces fall off walls the Chaffee is not responsible for damage to artwork. Framing is not required, but items should look as professional as possible.
- Please label each piece with artist's name, age/grade, school, title, medium, and price if it is for sale. A 2" X 3" card makes for an attractive presentation.
- Each school **MUST** provide an inventory sheet of all submitted art works. This should contain the name, title, and medium of piece.
- We often receive requests to purchase student work. Please discuss with your students the possibility of selling.
- Permission forms are included in your packet to be copied and signed by each participating student. One form must accompany each piece of artwork. PLEASE NOTE; We must have a release on file to consider using a student's piece for the media or in Chaffee promotional materials; or if the student decides to make his or her artwork available for sale.
- If you or your students wish to have artwork considered for use in advertisements, please send digital files along with permission form to info@chaffeeartcenter.org no later than Wednesday, March 7th, by 5pm.

DELIVERY OF STUDENT ARTWORK

Deliver to: **Chaffee Art Center- 16 South Main Street, Rutland, VT**

- Tuesday, April 24, 11am – 5pm
- Wednesday, April 25, 11am – 5pm
- Thursday, April 26, 11am – 5pm
- Friday, April 27, 11am – 5pm
- Saturday, April 28, 9am – 1pm

If you are unable to deliver on these dates please email info@chaffeeartcenter.org to make arrangements for an alternate drop off day. There will be a sign in/out sheet to help us inventory the large number of pieces in this show. Please do not deliver artwork without signing it in, and be sure to sign the work back out when picking it up. **Remember to bring your exhibition form, list of participating students and their work, and permission forms.** We have space on our third floor to store packaging materials used to transport the artwork; please properly label any packing material.

PICK-UP OF STUDENT ARTWORK

Chaffee Art Center - 16 South Main Street, Rutland, VT

- Wednesday, June 6th, 11am – 4:30pm
- Thursday, June 7th, 11am – 4:30pm
- Friday, June 8th, 11am – 4:30pm
- Saturday, June 9th, 9am – 1pm

Please remember to sign your work out! With limited storage space, **the Chaffee is not held responsible for work left behind. Please let us know when you plan to drop off and pick up your student's artwork.**

IMPORTANT DATES

- | | |
|--|----------------------------------|
| • Wednesday, March 7 th , by 5pm | Images Due |
| • Tuesday, April 24, 11am – 5pm | Delivery of Artwork |
| • Wednesday, April 25, 11am – 5pm | Delivery of Artwork |
| • Thursday, April 26, 11am – 5pm | Delivery of Artwork |
| • Friday, April 27, 11am – 5pm | Delivery of Artwork |
| • Saturday, April 28, 9am – 1pm | Delivery of Artwork |
| • Friday, May 4th, 4:00pm - 6:30pm | Opening Day and Reception |
| • Friday, June 2 nd | Final Day of Show |
| • Wednesday, June 6 th , 11am – 4:30pm | Pick Up of Artwork |
| • Thursday, June 7 th , 11am – 4:30pm | Pick Up of Artwork |
| • Friday, June 8 th , 11am – 4:30pm | Pick Up of Artwork |
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If you have questions please contact us at: (802) 775-0356, or info@chaffeeartcenter.org



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Instructor Form

2018 Annual Student Art Exhibition

May 4th – June 2nd, 2018

School _____

Instructor _____

Phone _____ Email _____

Address _____

Number of students participating: _____ Number of pieces: _____
(Attach list of students, titles and medium works to this form)

Other notes: _____

I have read and agree to all the rules and regulations for the 2018 Annual Student Art Exhibit. All work submitted will hang at exhibitor's risk. The Rutland Area Art Association (RAAA/Chaffee Art Center) assumes no responsibility for damage or loss, but the greatest care will be used in handling. Participation in any exhibition will be construed as acceptance of these regulations

Instructor's Signature: _____ Date: _____

I have picked up all students' artwork and take full responsibility of the condition of all artwork henceforth.

Instructor's Signature: _____ Date: _____

For Chaffee use only:

Entry fee paid _____



2018 Chaffee Student Art Exhibit Permission Form

We, the undersigned, give our permission for photographic representations of the artwork by
(print student's name) _____
from (school) _____ to be released to media or used in Chaffee promotions.

Signature of student artist

Signature of parent or legal guardian

Date

If artwork is to be offered for sale, please fill out below.

I, (print name) _____, the parent/guardian of
(print student artist's name) _____ from
(school) _____, give my permission for his/her artwork exhibited in the
Chaffee's Annual Student Art Show to be sold. The piece, entitled _____,
is to be sold for a price of \$_____.

I understand the Chaffee Art Center will be taking NO commission for the sale of the above-mentioned artist. Full sale price will be paid to the artist. I agree to allow the RAAA/Chaffee Art Center to photograph my artwork, or to use images that I provide, and to publish these images on their Web site, in brochures and other public media. All work submitted will hang at the exhibitor's risk. The Rutland Area Art Association (RAAA/Chaffee Art Center) assumes no responsibility for damage or loss, but the greatest care will be used in handling. Participation in any exhibition will be construed as acceptance of these regulations

Signature of parent or legal guardian or artist, if over age 18,

Date



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