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56th Annual Art in the Park Festivals (AIP)

Application Regulations

Summer: August 12&13, 2017

Fall Foliage: October 7&8, 2017

The Chaffee Art Center invites you to apply to our 56th Annual Summer and Autumn Art in the Park Fine Art and Craft Festivals featuring fine artists and craft persons, Vermont Vineyards, Breweries, and Distilleries, specialty foods, kid's activities and musical entertainment. Shows will be held rain (snow) or shine in Main Street Park, at Junction of Routes 4 & 7 in Rutland, Vermont. The shows draw from the Central Vermont population plus tourists who travel Routes 4 & 7. Exhibitors have consistently reported good sales and a high degree of satisfaction with the events.

APPLICATION FORM: Application form may also be downloaded at www.chaffeeartcenter.org.

DEADLINES & JURY DATES: applications received by April 15th, 2017 will be juried in May, 2017. Applications received by June 30th, 2017 will be juried by July 15, 2017. **Applications received after the final jury date will be juried subject to space availability and if accepted will be charged an additional \$25 late fee.**

JURY FEE: A \$25.00 non-refundable Jury fee must be submitted with application. If you are accepted into the August show and plan to exhibit the same products in October, a second jury fee is not required. Please submit jury fee with application. **Returning 2016 vendors exhibiting the same product do not need to pay a jury fee, or submit images.**

BOOTH SPACE SIZES:

Outdoor 10' x 12' deep	\$250
Outdoor 20' x 12' deep	\$375

EARLY BIRD DISCOUNT: Commit to one or both shows by March 31, 2017 and deduct \$25 (**one show only**) from your application fee. Payment must be received by 3/31/17 to receive discount. Post-dated checks are not accepted.

BOOTH SPACES: If accepted to the show, you agree to the space you are assigned. No booth changes are allowed and *only one exhibitor per space*. Outdoor booth spaces are laid out around permanent park fixtures (trees, branches, sloping ground). If you have special needs, please indicate needs on your application. A \$25 premium fee is charged if you request a preferred booth space (i.e. corner, specific booth number/location, etc.) It is first come, first served, as always we will try our best to place you in or near a requested spot. Due to changes in the park layout some spaces may be up to 20 feet away from where they were previously mapped.

Please bring protective covering for your booth as the shows are held rain, snow or shine. Electricity is available for an extra charge of \$45 per booth (non-refundable) and is limited to one electric plug-in per space. Electricity is assigned on a first come, first serve basis in spaces around the gazebo. Exhibitors must supply their own electric cords. High voltages cannot be accommodated. No other electricity or generators are permitted for art and craft vendors.

ELIGIBILITY GUIDELINES:

1. A panel of artists will jury **all new vendors**. The Art in the Park Festivals are dedicated to high quality art and craft products. We are looking for fine art of any media and handcrafted items of good taste and high quality. Originality of design and function are the factors most sought by our jurors. No kits, commercial molds, imports, manufactured or mass-produced items, or buy/sell items allowed - original designs only. Failure to adhere by this rule will be grounds for expulsion and elimination from future shows.
2. Work shown in the digital images must be representational of the work being exhibited and must be made by the applicant/exhibitor. Sale and/or display of work in a category other than the one in which the artist was accepted for is prohibited.
3. "**Sale**" signs are prohibited. Show specials, seconds, and discontinued items allowed.
4. Eligible categories: Fine Art, Ceramics, Fiber, Floral, Glass, Jewelry, Metal, Musical Recordings, Photography, Wood, Mixed Media, Specialty Foods, and Vermont - Wines, Beers and Spirits. There is a limited amount of vendors per category; applications are juried on a first come, first serve basis until a category is full.
5. **Vendors giving out Food or Beverage samples must provide a rider on their insurance** naming the RAAA/Chaffee Art Center as also insured during AIP participation. **Waivers due three weeks before AIP.**

DIGITAL IMAGES: New vendor applicants need to email three professional quality digital images of their work, plus one digital image of their booth. Images need only be submitted once per year. If sending a CD please write your name on it, CDs will not be returned.

PARKING REGULATIONS: Parking rules must be strictly adhered to as shows are held in the middle of the City of Rutland and parking is limited. The City of Rutland and the Art in the Park committee therefore insist that after exhibitors set up, they move their vehicle to the parking area(s) specified. **Please note that you may not drive on the grass or asphalt bike path.** Parking around Court Square is available for customers during show hours. We do keep an inventory of license plates and will request vehicles be moved during show hours.

DEMONSTRATIONS: Artists are encouraged to demonstrate their art or craft, if at all possible. A happy audience buys.

HOURS: **Saturday 10:00 AM to 4:00 PM and Sunday 10:00 AM TO 4:00 PM.** Exhibitors must be set-up and ready for the public by 9:30 am and remain until close of show each day. Exhibitors MUST attend each day. No-shows and exhibitors who dismantle their booth set-up early for any reason including weather will jeopardize their acceptance to future shows. If there is an emergency or if extenuating circumstances arise prior to the close of the show; please go to the Chaffee's board tent to notify us BEFORE disassembling your booth.

REFUNDS/WITHDRAWALS: Your check will be deposited when received. **JURY AND BOOTH FEES ARE NON-REFUNDABLE.** Booth Fees will only be refunded if you are not juried into the show.

SECURITY: Overnight security will be provided Friday and Saturday nights; however, **the Rutland Area Art Association/Chaffee Art Center will not be held responsible for any damage or theft to your booth or merchandise.**

SALES TAX: You are responsible for collecting and paying Vermont State Sales Tax. Vermont tax representatives randomly check shows. For a Vermont Sales Tax Number, call/write Vermont Dept. of Taxes, Business Tax Division, 109 State Street, Montpelier, VT 05609-1401. (802) 828-2551.

CONTACT INFORMATION:

Chaffee Art Center

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